

Georgia Government Finance Officers Association  
Executive Board Meeting  
November 15, 2013  
City of Gainesville

Board Members Present:	Jim Pehrson	Alicia Serra	Cindy Campbell
	Mike Bush	Diane McNabb	Arleen Samuels
	Lori Sayer	Dena Boston	John Hulsey
Board Members Absent:	Wayne Putnal	Larry Johnson	
Committee Chairs Present:	Rachel Bemby	Alisha Broom	Chiquita Danzy
	Jennifer Houston		

Jim Pehrson, President called the meeting to order.

**APPROVAL OF MINUTES**

Motion to approve minutes of the 9/29/13 Board Meeting was made by Alicia Serra and seconded by Arlene Samuels. The motion was passed unanimously.

Motion to approve minutes of the 10/2/13 Board Meeting was made by Cindy Campbell and seconded by John Hulsey. The motion was passed unanimously.

**TREASURER'S REPORT:** Cindy Campbell presented the Treasurer's Report. Total assets are \$231,954.05 and Total Liabilities are \$3,359.51. The financial statements are not complete because we have not yet received the final bill from CVIOG for the conference. Once that has been received the financials can be completed.

**OLD BUSINESS:** We will complete reviewing and revising the Policy and Procedures. We will discuss this at the next meeting.

As to the question of whether part time employees would be allowed to serve on the Board, the By-Laws state that in order to serve on the Board the member must be a direct employee of a government. It also states that a retired person may not serve on the Board, but the subject of part time employees is not mentioned. That would take changing the By Laws.

Jim has the forms to change officers from Wells Fargo to be signed and three credit cards.

**NEW BUSINESS:** Jim will speak with Wells Fargo about the possibility of lowering our service charges.

**COMMITTEE REPORTS:**

**Annual Conference:** -We were not able to secure Stone Mountain for the site of the 2015 conference. We will try to secure for 2016. One of the places we are investigating for 2015 is Jekyll Island.

- Rachel Bemby announced that several members of the committee are meeting after the Board Meeting to begin preliminary planning for the Conference

Georgia Government Finance Officers Association  
Executive Board Meeting  
November 15, 2013  
City of Gainesville

-We have new forms for the speakers. They will be sent to the speakers after they are approved by the Board.

**Career Development:** Tracy Arner said that the webinars are doing well. The Hotel/Motel tax webinar scheduled for 11/20/13 with James Stephens has 70 people signed up. We also have scheduled “Complying with E-Verify/SAVE” on December 4 and “Continuing Disclosure on Public Bond Transactions and Emerging Ideas on Post-Issuance Compliance” on Jan 15, 2014.

**Communications:** The remaining schedule for the newsletter publication is:

<u>Article Deadline</u>	<u>Publication to Membership</u>
January 24, 2014	January 31, 2014
April 24, 2014	April 30, 2014
October 24, 2014	October 31, 2014

**Government Relations:** Nothing to report.

**Membership:** Nothing to report.

**Scholarship/Awards:** Chiquita Danzy plans to revise and simplify the various forms we have on the website. Alicia Serra suggested that we could create an ad for the GFOA scholarship so more people know it is available.

**Technical Resources:** Jennifer is working on individual member access and the List Serve. Alicia suggested that webinars could be more prominent on the website. Maybe we could provide a link to the registration forms. Kelly Shields is working on the list serve and individual passwords.

**Past President:** Nothing to report.

**1<sup>st</sup> Vice President:** We need to create a procedure to change the website password and get it out to the members.

**2<sup>nd</sup> Vice President/Treasurer:** The budget has been entered for all departments except Conference and Membership. Conference Committee has to wait until all the bills are in for the Conference. We have not received the final CVIOG invoice. We should receive it next week. When the budget is complete it will be sent out for approval.

**Secretary:** Diane McNabb received a call from Danny Thompson. He stated that he was a charter member of GGFOA but his name is no longer on the charter member list. Jim said he will call Virgil Moon and see if we need to add Mr. Thompson to the list.

Georgia Government Finance Officers Association  
Executive Board Meeting  
November 15, 2013  
City of Gainesville

The Board Meeting minutes approved today will be added to the website. We will need to find the older minutes so they can be added also.

The next meeting will be held February 14 in Dawsonville at 10:00.

Arlene Samuels made a motion that we close the meeting. Lori Sayer seconded the motion. The motion passed unanimously.