
BOARD MEMBERS PRESENT:	John Hulsey Cindy Campbell	Alicia Serra Arlene Durrah	Wayne Putnal Diane McNabb (Joined @ 10:45)
BOARD MEMBERS ABSENT	Jim Pehrson Kelly Bush	Mike Bush	Melody Marlowe
COMMITTEE CHAIRS PRESENT:	Alisha Broom Tim Taylor	Jennifer Houston Arleen Samuels	

President John Hulseley called the meeting to order.

APPROVAL OF MINUTES

Motion was made to approve minutes for Friday, February 1, 2013.

Motion to approve minutes passed unanimously.

TREASURER'S REPORT

Treasurer's report was not presented as part of the agenda for this call.

OLD BUSINESS

2nd Vice President – Logan Propes has agreed to fill the vacant 2nd Vice President Board position. A motion was made to appoint Logan Propes to the 2nd Vice President Position.

Motion to appoint Logan Propes to 2nd Vice President passed unanimously.

Audit 2011 – 2012 – The Engagement Letter from Bates, Carter & Co. was read to the board. The fee of \$2,500 will cover the cost of conducting the audit for 2011 – 2012 and for Bates, Carter & Co. to prepare the associations IRS Form 990, Return of Organization Exempt from Income Tax. A motion was made to approve the \$2,500 dollar fee and to appoint Bates, Carter & Co. to conduct the 2011 – 2012 audit for GGFOA.

Motion to approve \$2,500 fee and conduct 2011-2012 audit passed unanimously.

Budget 2012 – 2013 – Cindy Campbell sent each committee member their budget books previous to the conference call. Discussion regarding the budget was as follows:

Revenues

It is John's hope that the sponsorship revenues come in above the proposed budget; however, he wanted to stay conservative with the figure and encouraged everyone to try to gain more sponsorships for the annual conference.

Annual Conference

It was acknowledged that the annual conference budget, as presented, would potentially need to be amended as it is very difficult to project the overall costs until it gets closer to conference time. There was discussion that the facilitator expense needed to be increased to \$11,275 because of the Agreement that is in effect with CVIOG as a fixed fee. There was additional discussion regarding the tournament/tours budget as it was set to zero. It was determined that this activity would be part of the budget amendment once an accurate number was known. John mentioned that it can be very difficult to prepare the conference budget because the breakdown given to us by CVIOG was different than the line items in the GGFOA budget document. John will send out last year's conference breakdown to the board.

Career Development

It was discussed that the large increase in the career development budget was due to the implementation of the webinars that are being offered to the membership. Speakers/teachers are not being paid; however, there is a cost to organize and provide the service to the membership. The board agreed that this increase was well justified.

Membership

Arleen Samuels presented an increase in the membership committee budget because of prior board discussion that the association needed to get back into the process of sending new members a welcome packet. The increase in appropriations is to cover the purchase of GGFOA supplies and mailing cost. Additionally, there was a significant increase in the printing line item as it was determined that the association needs to purchase more membership brochures as the current supply was running out. The board agreed that the budget increase was justified.

Communications

There was no budget presented for the communications committee. . The quarterly newsletter is transmitted electronically; therefore, there is no need for a postage appropriation. Additionally, all articles are contributed to the association at no cost.

Scholarship

The scholarship budget was presented with an increase in appropriations to provide scholarships to active members for completion of the Level I Finance Officer Certification offered by the Carl Vinson Institute of Government. There was discussion as to why the Level II certification was not being considered. Tim said that he believed it would be better to begin with the Level I Certificate in order to get members involved with the certificate program. Alicia asked for a breakdown of all scholarships being offered. Tim said that he would send a breakdown of all scholarships.

Technical Resources

An increase in the technical resources budget was presented because of prior discussion that the association may need to hire a 3rd party website administrator. Additionally, there was discussion on whether the budget for technical resources should be increased to cover the potential cost of implementing a membership list serv for

the website. The board wasn't aware of what the cost could potentially be for a list serv service. It was suggested that the Florida GFOA be contacted because they offer a list serv to their membership. Jennifer said she would contact them to find out an estimated cost. The board agreed that the budget for technical resources would be increased once an estimated cost was known and that it would be part of the planned budget amendment.

Awards

It was brought to the board's attention that the budget for awards was overlooked and left at zero. It was acknowledged that there was confusion on who should be setting this budget. After several minutes of discussion it was determined that this line item needed to be set by the executive board and should be moved under the Administration/Executive Board budget. Cindy will make the necessary changes to the budget document for future budgeting purposes.

General Administration

It was brought to the board's attention that the budget for General Administration was left at zero and should be increased to \$12,700 as this is the fee that the association pays GMA in accordance with the contract the association has with GMA.

Motion to approve the 2012-2013 budget with changes discussed above passed unanimously.

John Hulseley to send out last year's conference breakdown to the board.

Tim Taylor to send a breakdown of all scholarships to Alicia Serra.

Cindy Campbell to make corrections to budget as discussed above.

Jennifer Houston to contact Florida GFOA regarding list serv costs.

NEW BUSINESS

Next Board Meeting – There was discussion on when and where the next board meeting would be held. . It was determined that Friday's tend to work well for the majority of the board. Friday, May 10, 2013 seemed to be the date that would work best for the majority of the board and committee chairs. John said that he could host the meeting in Athens. Wayne Putnal said that it shouldn't be a problem to make that drive as long as we started the meeting a little later. It was agreed that the meeting would start at 11:00 a.m.

Next Board Meeting to be held in Athens on Friday, May 10, 2013 at 11:00 a.m.

John Hulseley to send out directions to the meeting facility.

ADJOURNMENT