

Georgia Government Finance Officers Association
Executive Board Meeting
February 21, 2014
Dawson County Government Center

Board Members Present:	Jim Pehrson	Alicia Serra	Cindy Campbell
	Mike Bush	Diane McNabb	Arleen Samuels
	Dena Bosten	John Hulsey	
Board Members Absent:	Wayne Putnal	Larry Johnson	Lori Sayer
Committee Chairs Present:	Rachel Bembry	Alisha Gamble	Jennifer Houston

Jim Pehrson, President called the meeting to order.

APPROVAL OF MINUTES

Motion to approve minutes of the 11/15/13 Board Meeting was made by Arlene Samuels and seconded by Alicia Serra. The motion passed unanimously.

TREASURER'S REPORT: After all invoices were received and entries made we were only short \$5,000 for the year. We have received all invoices for last year so we can now send to the auditors .

We have not received a credit card bill. Jim will check on it

Alisha Gamble would like to change the name of account 521.00 to Promotions and Awards with the sub account - Awards as 521.01 and Promotions as 521.02. She has created a general thank you card that we can use for everything, including speakers. She is also researching the purchase of mugs. To cover the cost of these items she asked that we move \$1,000 from General Administration to Promotions 521.02. The motion was made by John Hulsey and seconded by Dena Bosten. The motion passed unanimously.

Mike Bush asked if we should make budget adjustments to make the budget more reflect the actual revenues collected and the actual expenses of FY 2013 The changes made are reflected in the attached schedule. The motion was made by John Hulsey and seconded by Alicia Serra. The motion passed unanimously.

Motion to accept the Treasurer's report was made by Arlene Samuels and seconded by Wayne Putnal. The motion passed unanimously.

OLD BUSINESS:

Status of 2013 Budget – We are ready to send 2013 to the auditors. Cindy has spoken with Bates & Carter and has the engagement letter to be signed. We decided that after 5 years we should send out an RFP for audit services. Jim will put an RFP on the website later this summer. It is in the By-Laws that our auditor has to be a member of GGFOA.

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The question came up as to whether or not we had filed the new officers with the Secretary of State and paid the yearly fee. Jim will pay the fee and change the officers with the State.

Revision of Policies and Procedures – Jim will send out the Policies and Procedures to everyone before the next meeting. He asks that we all look them over and at the next meeting we will set a date to revise them.

Status of Lowering Service Charges - Jim will call First Union to see about having service charges reduced.

NEW BUSINESS:

Conference Registration and Exhibitor Fees – Alicia reminded the Board that when the economy dipped a few years ago we had reduced the cost of the Conference in hopes that it would keep attendance up.. Because of this we have dipped into Fund Balance to cover the cost of a couple of Conferences. Maybe now is the time to put the price back where it was for members, or an increase of \$30. We would then not charge extra for the outside activities. We could also raise exhibitors a little more than members, or \$100. This would give them the same benefits as members. That way we would only have one type of registration. The motion was made by Alicia Serra and seconded by Cindy Campbell. The motion passed unanimously .

GFOA Conference –Cobb County is paying **for** Jim to go to the GFOA Conference since he will not be able to attend the entire conference. He suggested that GGFOA pay for the 1st Vice President to go. The motion was made by Jim Pehrson and seconded by Arlene Samuels. The motion passed unanimously

COMMITTEE REPORTS:

Annual Conference: The Conference Committee met and began making preliminary plans. The theme will be “Charting the Course.” A few of the classrooms are smaller that we have had so we will have sign in sheets for each class. We want to make sure we do not have more people attending a class than we have seats.

-The 2016 Conference will be held at Stone Mountain. Jekyll Island is being researched for 2015.

- Rachel Bembry announced that several members of the committee are meeting after the Board Meeting to begin preliminary planning for the Conference

Career Development: John Hulsey gave the report in Tracy Arner’s absence . The Hotel/Motel tax webinar scheduled for 11/20/13 with James Stephens had 41 attendees, “Complying with E-Verify/SAVE” on December 4 had 41 attendees, and “Continuing Disclosure on Public Bond Transactions and Emerging Ideas on Post-Issuance Compliance” held on January 15 had 19-attendees

These webinars are being archived on our website for the membership to view later

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The next webinar is "Advalorem Tax on April 23.

CVIOG is planning a class in Tifton. Wayne Putnal volunteered to help with the class

Communications: The newsletter went out February 11. Trey Wood is the Co-Chair of the Committee. He composed the whole newsletter.

The remaining schedule for the newsletter publication is:

<u>Article Deadline</u>	<u>Publication to Membership</u>
April 24, 2014	April 30, 2014
October 24, 2014	October 31, 2014

Government Relations: Jim Pehrson went to the capital and spoke with Lt. Governor and Senators

The TAVT tax will be tweaked. Many governments, especially in the southern part of the state are showing reductions in revenue. They want to correct this. Also, registering your vehicles as you move to Georgia can cost as much as \$4,000 A fractional SPLOST is also being explored

Wayne Putnal asked Jim if he would look into the rumor that Court fines were going to the State instead of the local government.

Membership: Nothing to report.

Scholarship/Awards: Nothing to report.

We did find that GFOA now offers their scholarships every two years. They will hold two spots for us next year.

Technical Resources: We now have one year of minutes on the website.

Kelly at GMA said it was not possible to do the listserve and individual passwords. We will look for other alternative methods.

Past President: Nothing to report.

1st Vice President: Nothing to report.

2nd Vice President/Treasurer: Nothing to report.

Secretary: Jim has not yet spoken to Virgil Moon about Danny Thompson being a charter member. Arlene Samuels knows Danny and said will take care of it..

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Jim will send out an email with possible dates for the next meeting and we will decide the time by email. The meeting will be held in Cherokee County 10:00.

Cindy Campbell made a motion that we close the meeting. Alicia Serra seconded the motion. The motion passed unanimously.