



BOARD MEMBERS PRESENT: Diane McNabb Linda Cook Alisha Gamble
Chiquita Danzy Beth Horacek Bill Volckmann
Anna Payne Laurie Puckett Alicia Page
Tina Wetherford

BOARD MEMBERS ABSENT: Mike Bush

COMMITTEE CHAIRS PRESENT: John Hulsey Cindy West Karine Brooms
Travis Sims Peter Floyd Jenifer Fricks

COMMITTEE CHAIRS ABSENT: Ben Upchurch

CALL TO ORDER

President Diane McNabb called the meeting to order.

APPROVAL OF MINUTES

Motion to approve minutes of the November 21, 2016 Board Meeting was made by Tina Wetherford and seconded by Alisha Gamble. **Motion passed.**

TREASURER'S REPORT

Motion to approve the treasurer's report and financials was made by Alicia Page and seconded by Alisha Gamble. **Motion passed.**

OLD BUSINESS

Status of list serve. Ben was absent. After a brief discussion it was decided by the group to remove the list serve from the website.

Manual entry of check payments. Anna advised that NTS used to charge \$30/check but are not only charging \$1/check, so it is not really worth the \$7,500 it would cost to allow GGFOA to enter the checks. Anna recommended that we leave this process as it is and watch it. The group agreed.

Website workload issues and what we should do about it. Paying someone about \$15/hour to manage our website workload was discussed and voted on. The person would be a contractor, not an employee. Refunds and account number changes would require a 2nd approval, which Anna could monitor. Diane will contact student members. Diane McNabb made the motion to move forward with this, and Laurie Puckett seconded it. **Motion passed.**

FY 2017 Budget. The Board reviewed the budget line items and made some adjustments as recommended by the various committee members. It was discussed that we need to increase conference registration fees this year by \$45 for each type. Member registration fees would be \$395 and non-members would be \$445. Membership fees were also discussed and it was decided to leave them as they are for this year, and consider increasing them next year. A motion was made to accept these items by Anna Payne and seconded by Alisha Gamble. **Motion passed.** We also discussed the possibility of charging vendors for the golf outing, however, no decision was made at this time.

It was also mentioned that we will have 2 scholarships this year for GFOA's Advanced Government Finance Institute.



Discussion of policies, procedures & strategic plan. We will move this item to April. Diane requested that committees review the documents before the next meeting and we will make changes as we go at the next meeting.

NEW BUSINESS

Check status of open p-cards. The old ones at Bank of America have been closed. Only current ones are open.

Conference exhibitor discussion. Karine sent a memorandum seeking approval to amend the sponsorship form for the upcoming conference. They would like to allow those sponsors who also want to be exhibitors to submit payment for both to GGFOA at one time. GGFOA will then remit all exhibitor fees to CVIORG before the conference. The Board agreed this was a good idea. Karine also send a memo recommending that the conference registration fees be increased, this was discussed and voted on earlier in the meeting (FY 2017 Budget on page 1).

Status of the audit. The membership needs to be reconciled to the ledger. Two insurance policies were discussed – Liability Policy with Hargett & Tab for the national conference and annual conference; and the Board Policy with Burns & Wilcott which is due in April. The liability policy may not be needed every year – it depends upon where the annual conference is and where the reception at the national conference is. Alisha Gamble requested assistance gathering the information for the auditors. She distributed a list of items needed and noted the audit needs to be done by March.

COMMITTEE REPORTS

Annual Conference. Alicia Page will try to find sponsorship for the dunk tank and sumo suits. The theme of the conference this year will be “A World of Opportunities”, and the reception will be set up like a World Market. We will have a “Toys for Tots” drive again in conjunction with the Marines. Cocktail Connections will be a sponsored event with vendors giving out drink tickets at their exhibitor booths for the event. The committee will send out emails to remind folks to sign up as sponsors – April is the deadline to get their name in the brochure. CVIORG is doing the brochure. The RFP has gone out for the 2019 conference.

Career Development- John Hulse reported that 20 webinars have been archived in the Library of Resources. The upcoming *Wednesday’s News You Can Use* webinars are:

- February 22 – EMMA
- March 15 – Ethics
- April 26 – TBD
- June 14 – TBD

Peter let the group know that he can get announcements out on all social media at once.

Communications - Cindy reported that the Winter Newsletter has gone out, and that they would like to divide up the work for the next newsletter.

Government Relations – Peter Floyd provided a report summarizing the bills that may impact our members. The report provided links to GMA’s summaries on the bills as well.



Membership – Travis Sims – nothing else to report that has not already been discussed in the meeting.

Scholarship/Awards – Linda Cook reported they would like to take raffle payments this year by credit card. She reported that the scholarship applications will be on the website by March 1st. Deadlines for the scholarships are:

- AGFI – 5/5
- Conference Stipend – 7/1
- College and CVIOG Level I – 8/1

Technical Resources – Ben Upchurch – absent.

OFFICER AND DIRECTOR DISCUSSION

Past President – Mike Bush – nothing to report.

1st Vice President – Alisha Gamble – nothing to report.

2nd Vice President- Tina Wetherford – absent.

Treasurer – Chiquita Danzy - thanked Alisha, Travis, Anna and John for all of their help.

Secretary- Laurie Puckett – nothing to report.

Historian – Alicia Page – Thanked every for doing a great job.

President – Diane McNabb – nothing to report.

Directors

Beth Horacek – nothing to report, but did let the Board know she was leaving Dekalb County to work for CVIOG.

Anna Payne – nothing to report.

Bill Volkmann – nothing to report

Linda Cook – nothing to report.

ADJOURNMENT

Diane McNabb called for a motion to adjourn. Linda Cook made the motion to adjourn and Alicia Page seconded it. **The motion passed** and the meeting was adjourned at 1:37 pm.