



BOARD MEMBERS PRESENT:

Laurie Puckett	Dena Bosten
Vita Dotson	Linda Cook
Alisha Gamble	Amy Bennett
Cindy West	Sheryl Bowman
Angie Sorrow	Chiquita Danzy

BOARD MEMBERS ABSENT:

Leslie Wilder

COMMITTEE CHAIRS PRESENT:

John Hulse	Holly Murkerson
Carlos Encinas	Anna Payne
Shenandra Usher	
Susan Van Nus	

COMMITTEE CHAIRS ABSENT:

Ashlan Troutman-Webb
Jennifer Fricks

CALL TO ORDER

President Laurie Puckett called the meeting to order.

APPROVAL OF MINUTES

A motion to approve the minutes of the August 21, 2020 meeting was made by Amy Bennet and seconded by Alisha Gamble. **The motion passed unanimously.**

TREASURE'S REPORT

No report for this meeting.

OLD BUSINESS:

- **New Treasurer Start Date** - New Treasurer's start date (discussed this in a previous meeting) Laurie remembers this discussion whereby the changes to the bylaws couldn't be until next year; need the old treasurer to stay on the accounts and be able to login to Quickbooks etc. to finish with the audit. Easier to do signature cards etc. one time as we need to do new signature cards for the new board members. Our fiscal year starts November 1st and so we will also have the new treasurer start Nov. 1st. Laurie mentioned that we can have the old treasurer assist to help finalize the books for the audit. Laurie recommends that the official changes/updates can take place at November 1st. Anna will get with the new treasurer and get the mailing address and will send an email Monday to all with the new treasurer's contact information, address, and any other necessary details.



In previous meetings there was discussion as to whether the Treasurer's position should be two years or one. Laurie stated we can go back to discussing this at the time when Alisha is able to go back to working on the policies. Would like to get more input from the Treasurers.

Susan Van Nus – suggested former treasurer stays on as a signer for transition period Jan. 1st and then can be removed.

This year Angie and Sheryl coordinate how to handle this year with the mail slow lately and with the election during the transition. Sheryl would like Angie to send everything to her to process the payments and work in the spreadsheet. Sheryl and Angie will discuss this.

Susan mentioned that about every couple of weeks, Michelle at CVIOG contacts her and the Treasurer regarding scholars who are attending class and requests for the payment/information be submitted. Susan is mentioning this as it should be part of the transition.

NEW BUSINESS:

- **Conference New/Memberships** - Anna Payne updated regarding new memberships received for the conference. Originally registration fees were the same for all conference attendees. Anna made the recommendation to have two registration fees. One for members and one for nonmembers. This is mainly for member recruitment.

First initiative will be the free one year membership – as in the past, those registered at the high nonmember rate were given a free one year membership; they will automatically receive renewal notices next year and this will hopefully convert them into paid memberships in a year. Last year, nearly ½ the members renewed. It was 14 out of 29; 4 associates and 10 regular members renewed and now paid members. Note, we don't lose money given as they pay \$50. This year, there were 21 conference attendees who registered at the higher nonmember rate who were given the one year free membership. They were 4 associates and 17 regular members. So the goal is to convert them to paid members next year.

Anna checked to see if there were any nonmembers who registered at the lower rate, identified 22 nonmembers who mistakenly registered at the lower rate and asked them to join. As a result, we have 12 new associate members and 8 new regular members.

Shenaundra said she has taken this over as of Oct. 1st and asked Anna if she would give her instructions for all the position requires. Anna said she will update and send her the instructions.



- **Public Finance Leadership Academy Scholarship** – John Hulsey talked about the Public Finance Leadership Academy. There’s a video describing the program. The Academy is 13 days of training and costs \$2,799. Susan put together a scholarship application for this scholarship. John said Susan did a great job with the application. The board will vote on offering 2 scholarships for this program. An advisory board was created to review the applicant and the GGFOA can be even more restrictive when offering the scholarships. A couple of provisionals are as follows: 1) if you are working toward your Level 2 Certification and 2) if you hold a professional designation, you can be considered.

Looking at offering two scholarships and extending the application deadline through November 30th. This will allow us time to work out the details, review everything, and we will need to know by mid-December. Later on the deadlines can be August 31st and September 15th so that everyone can be notified September 30th.

Sheryl Bowman made a motion to offer two scholarships to the Public Finance Leadership Academy and Dena Boston seconded it. **The motion passed unanimously.**

- **Discussion/Guidance Regarding Current Board Members and/or Current Committee Chairs Applying for Scholarships** – Susan Van Nus started the scholarships discussion regarding board members/committee chairs applying for a scholarship. Asking if there is a conflict of interest. Should they apply? However, we do not want to discourage those who serve from doing so because they want to apply. Should someone on a committee/board or work with someone in this capacity, recuse themselves. Discussion leaned toward what has happened in the past, a board member/committee chair or anyone who works with them can apply and if in a role, recuse themselves from voting.

Susan shared that she will add to the GFLA application, let them know if you have considered any current or past GGFOA leadership roles.

- **Continuation of the FY2020 Budget for FY2021** – Laurie Puckett started the discussion of the continuation of the FY2020 Budget for FY2021. However, John shared and Sheryl agreed we can’t adopt a continuation budget because there had not been a vote on the budget in August for the fiscal year that’s about to end. Sheryl emailed everyone the budget. Scholarship figures at \$18,900. Linda Cook made a motion to increase the Food Service Line Item to \$66,279 and roll forward the FY2019 Budget to FY2021 Budget and Alisha Gamble seconded it. **The motion passed unanimously.**



- **Strategic Plan-** Alisha asked everyone review between now and the next meeting and provide your thoughts. It would be emailed to everyone for any updates. We should all review the Strategic Plan and the Policies and Procedures and make the necessary changes at the same time. The policies and procedures can be accessed on the GGFOA website. Alisha said she will make the proposed changes and email them to everyone.
- **CVIQG Extension Fees** – Susan Van Nus brought up the occurrence of a very unusual situation. A scholarship recipient that went on FMLA and was later charged a \$50 extension fee to complete the Level 1, which was waived. Laurie inquired should we work on this policy and work on this as a case-by-case basis. John recommends working on this on a case-by-case basis.

COMMITTEE REPORTS:

- **Annual Conference** – Linda Cook thanked everyone for their help. There was extra communication this year due to holding a virtual conference. Conference came in close to budgeted figures. There were 298 registered attendees. Revenues were slight short and expenditures were slightly over. Leaving a good surplus for the next two years.
- **Career Development** – John Hulseley stated it was an “Awesome Conference” and thanked Linda Cook for all of her hard work. The Wednesday’s News You Can Use have all been planned for the months of January, March, April, and June - the website has been updated. There are eight applicants for the Public Finance Leadership Academy as of Tuesday. Hoping to have a class of 25. There will be two free seats for the GGFOA President and one other.
- **Communications** – Holly Murkerson stated she had been in contact with several members. Currently has one article for the newsletter.
- **Government Relations/Strategic Planning** – Carlos Encinas stated there was no real update at this time. Legislature won’t reconvene until next year. There will be monthly updates between now and start of next session. Will coordinate our efforts with other organization on the legislative side so look forward to that.
- **Memberships** – There are some members interested in being on the membership committee.
- **Scholarships/Awards** – Susan Van Nus stated there are six categories with thirteen scholarships. With the addition of the PFLA we have seven categories and fifteen scholarships for 2020.
- **Technical Resources** – Anna Payne stated the manual payment check tool will allow the membership chair to enter the payment information themselves instead of having to have the web developer do it and pay for that. This should help payment faster. The date given has been Nov. 15th and will work with the web developer and Sheaundra to get this all worked out.



We have discussed this as we had been working on the policies and procedures and talked with Holly that communications will take on some responsibilities such as the email blasts and social media updates. Maybe grow her committee and Anna will serve as her back up and train her on those things. Photo gallery has been updated, working on the conference videos, should have this ready by Monday and send a link out if they missed a session. Going through the website making sure I have removed last year's conference etc. updating it will next year's conference. Also, updated the board members and committee chairs. If you have seen anything outdated on the website please let me know.

OFFICERS AND DIRECTORS DISCUSSION:

President Laurie Pucket – stated she was excited about the coming year. Several new faces and ideas. It should be a great year.

1st Vice President – Dena Bosten – Super excited to be here.

2nd Vice President – Angie Sorrow – Looking forward working with this board this year.

Treasurer – Sheryl Bowman – no comment

Secretary – Cindy West – no comment

Historian – Alisha Gamble – no comment

Past President – Chiquita Danzy – no comment

Director – Leslie Wilder – no comment

Director – Vita Dotson – Nice to meet you. Thank you.

Director – Amy Bennett – Nothing new. Conference was great.

Director – Linda Cook – no comment.

ADJOURNMENT

Alisha Gamble made the motion to adjourn and Linda Cook seconded it. **The motion passed** and the meeting was adjourned.

