



Board Members			Committee Chairs		
President	Sheryl Bowman	Present	Annual Conference	Donna McGinnis	Present
1 st Vice President	Cindy West	Present		Jennifer Fricks	Absent
2 nd Vice President	Linda Cook	Absent	Career Development	Ramona Bivins	Absent
Treasurer	Ashlan Troutman Webb	Present	Communications	Melanie Chandler	Present
Secretary	Andria "Lisa" Williams	Present	Government Relations/Strategic Planning	Carlos Encinas	Present
Director	Abby Branan	Present	Membership	Amy Bennett	Present
Director	Vita Dotson	Absent	Scholarship/Awards	Jennifer Fricks	Present
Director	Susan Van Nus	Present	Technical Resources	Kevin Hutcheson	Absent
Director	Becky Norris	Present	Technical Resources	Co-Chair: Jennifer Chamblee	Absent
Historian	Laurie Puckett	Present			
Past President	Angie Sorrow	Present			

CALL TO ORDER

President Sheryl Bowman called the meeting to order at 1:00 p.m.

NEW BUSINESS

GGFOA New Conference Contract Reconstructing Ideas - Sheryl discussed the need to review the current GGFOA/CVIOG contract to determine if any revisions are needed. Board discussed reconstructing the GGFOA contract with Carl Vinson Institute of Government. Board discussed each responsibility line item and noted whether it is GGFOA or CVIOG.

Current CVIOG Responsibility

1. Attend the conference planning - CVIOG
2. Secure Conference sites – GGFOA chooses final location
3. Negotiate contracts with hotels and conference facilities – CVIOG
4. Process banquet orders – CVIOG working with GGFOA on various options
5. Develop budget – CVIOG
6. Develop online Brochure – CVIOG
7. Collect all conference revenue – CVIOG
8. Coordinating Production of name badges – CVIOG
9. Provide access to materials for conference participants – CVIOG
10. Production of the NASBA certificates – CVIOG
11. Coordinate payment of invoices to hotels & facilities - CVIOG
12. Monitor registration/provide updates - CVIOG
13. Onsite coordination - CVIOG
14. Handle and participate registration process – CVIOG



15. Maintain database of participant- CVIOG
16. Managing the exhibitor registration process – Blake working with CVIOG
17. Review to ensure presentation complies with NASBA requirements – CVIOG

Current GGFOA Responsibility

1. Develop curriculum/themes - GGFOA
2. Meet with CVIOG with respect to budgeting/speaking/marketing - GGFOA
3. Handle all aspect of sponsorship- GGFOA
4. Handle all aspects associated with the exhibitors. - GGFOA
5. Emails registration forms – Blake works with CVIOG
6. Coordinate logistics with paid speakers - GGFOA
7. Establish a breakeven number/controlling registration deadlines - GGFOA
8. Cover expenses not covered by registration fees- GGFOA

Angie expressed her concerns that GGFOA members feel the need to maintain control of the conference process. Sheryl mentioned any proposed changes should be presented when the contract is scheduled to be renewed. Sheryl mentioned she and Jennifer will be giving out awards at the banquet. Lisa asked the board to assist with updating the agenda for the conference.