



Board Members			Committee Chairs		
President	Linda Cook	Present	Annual Conference	Dustin Farron	Absent
1 st Vice President	Ashlan Troutman-Webb	Present	Career Development	Tamara Ellison	Present
2 nd Vice President	Donna McGinnis	Present	Communications	Melanie Chandler	Absent
Treasurer	Tashana Rivers	Present	Government Relations/Strategic Planning	Carlos Encinas	Present
Secretary	Susan Van Nus	Present	Membership	Marlena Joseph	Present
Director	Amy Bennett	Present	Scholarship/Awards	Jonathan Smith	Present
Director	Ramona Bivins	Absent	Technical Resources	Benjamin Meadow	Present
Director	Jennifer Fricks	Present			
Director	Ryan Luckett	Present	Administrator		
Past President	Cindy West	Present		Sue Joe	Absent
Historian	Sheryl Bowman	Present			

CALL TO ORDER

President Linda Cook called the meeting to order at 1:03 p.m.

APPROVAL OF MINUTES

A **motion** to approve the minutes for the May 19, 2025 Executive Board Meeting was made by Ashlan Troutman-Webb and seconded by Jennifer Fricks. **Motion passed unanimously.**

TREASURY REPORT

Tashana gave the Treasurer’s Report. Tashana stated that as of 08.31.2025 the balance at Truist Bank is \$147,562.19 while the Vanguard investment account balance is \$331,987.70. After she ran the reports and sent out the 08.31.2025 Balance Sheet and Profit and Loss reports, Tashana noticed discrepancies with the accounts receivable entry made last week by our outside accountant. Tashana is awaiting to hear back from our accountant in reference to discrepancy recording our revenue from last conference resolved. She stated we had our Mauldin & Jenkins audit for FY 2024, which overall was good. The report has been sent out to the Board. During the term here as Treasurer, Tashana stated she made some new improvements in the role by creating a new remittance email address for invoices and other treasurer related business for record keeping purposes; the email address should be passed down annually to the next treasurer. She also cleaned up existing credit card accounts and closed those no longer needed. After previously speaking with Linda and Donna, Tashana stated that the President’s credit card account should be open for 2 years to include year after serving



as President, to still be able to make payments. There is one debit card that should be used for making payments; it is in the organization's name and not an individual. With the treasurer reports sent out earlier, Tashana asked if there were any questions or concerns. Sheryl stated she expected to see the roughly \$43,000 in checks from the Conference on the P&L, but that she doesn't see them. Tashana stated that she is waiting to hear back from the accountant as to recording this revenue. Linda stated that the Conference checks from Carl Vinson Institute were recorded in this fiscal year but need to be recorded in FY2024, the year the conference was held. She stated that the accountant has made several adjusting entries and will be working with Tashana to get the 2024 conference revenue recorded correctly. Susan asked if the negative line item for the Vanguard account was for a loss of value or fees, and Tashana stated it was due to loss of value in the stock market. Sheryl asked for verification that the checks received from Carl Vinson Institute were for FY2024. Linda agreed and stated that Carl Vinson Institute agreed to provide us the 2025 Conference reconciliation by January 15 of next year, while Mauldin & Jenkins agreed to have our Audit by May 1st. Ashlan stated that our Audited FY2024 financials do show conference revenue and that we may need to have our auditors adjusted trial balances and confirm that those FY2024 ending balances are correct in QuickBooks and if there is a discrepancy, it should be sorted out fairly easily. Susan asked if there have been entries made in FY2024 after the financial statements were audited. There were differing answers and we were told that the FY2024 financials would be looked at in comparison to the published FY2024 financials. Linda asked if we are ready to approve these financials as of 08.31.2025 or if we want to vote later via online for the financials as of 09.30.2025. It was agreed that this item of accepting the financials would be tabled until an email vote, and that a confirmation would be sought that any adjusting entries made by our accountant were in the current fiscal year.

OLD BUSINESS:

- **Approval needed for Updated GGFOA Policies and Procedures** – Linda mentioned she would like to have this document available for the new Board members and Committee chairs coming up. After reviewing, Ryan noticed the Annual Conference section still needs updates and Susan said that a Travel Policy and Cash Receipts Policy are referenced yet could not find the policies in our electronic folders. It was recommended to draft these policies in the future if they are not found. Cindy recommended voting today on what we have and for each Board and Committee member to review and come up with revisions to be adopted annually as needed. Linda asked for a motion to approve the Updated GGFOA Policies and Procedures; Cindy made the motion to approve the document; seconded by Susan.
Motion passed.
- **Discussion of Management firm for GGFOA** – carried over from 05.19.2025 meeting. Linda stated we are happy with Sue working for us and that we need to better define her role for us. Linda stated that



she will defer a decision for an outside Management firm to Ashlan for when she assumes the President's role. No vote was needed and no further discussion.

NEW BUSINESS:

- **Enter into Record** - Linda referred to the following six items to formally enter into Record; they were previously sent out for review. The six items are:
 - **Enter into Record** - Confirm email vote to enter into contract with Funny Business for 2025 Conference Murder Mystery event. Motion made by Ryan Luckett to approve contract; seconded by Jennifer Fricks. **Motion approved unanimously via email vote June 5, 2025.**
 - **Enter into Record** - Confirm email vote to enter into contract with YES Event Designs for 2025 Conference Tuesday Night Casino event. Motion made by Ryan Luckett to approve contract; seconded by Jennifer Fricks. **Motion approved unanimously via email vote June 5, 2025.**
 - **Enter into Record** - Confirm email vote to approve 06.09.2025 Amended FY2025 Budget. Motion made by Linda Cook to approve amended budget; seconded by Donna McGinnis. **Motion approved via email vote June 9-11, 2025.**
 - **Enter into Record** - Confirm email vote to adopt GGFOA Sponsorship Agreement. Motion made by Donna McGinnis; seconded by Tashana Rivers. **Motion approved via email vote June 24, 2025.**
 - **Enter into Record** - Confirm email vote to approve complimentary Diamond Sponsorship at 2025 Annual Conference for Metric Financial. Motion made by Susan Van Nus to offer complimentary sponsorship; seconded by Jennifer Fricks. **Motion approved via email vote July 7-8, 2025.**
 - **Enter into Record** - Confirm email vote to enter into contract with Bridge Accounting Services for Annual Financial Records Review and Audit Assistance for FY2025, option #3. Motion made by Donna McGinnis; seconded by Ramona Bivins. **Motion approved via email vote August 21-22, 2025.**
- **Presentation FY2023-2024 Audit Report and SAS 114 Letter** - Donna McGinnis stated that we are please to have received a clean opinion from auditors Mauldin & Jenkins. We worked with their long time partner, Lou Henry, and Aretha Carter who was new to the engagement. There were challenges this year that may have taxed everyone involved. The most significant event was the reconciliation of the Annual Conference. Due to an impending hurricane, our 2024 Annual Conference was shut down a half day early, leading to the delivery of the Keynote Speaker straddling two fiscal years, and to the



generous refunding by the Carl Vinson Institute for those unable to make the event due to the approaching storm. This presented delays by CVI to present us with our reconciliation. During the audit it was discovered that our membership fee revenue had decreased and may have been a result of StarChapter not sending out renewal notices until at least 6 months after a membership had expired. This was corrected to send out notices within 30 days. Mauldin & Jenkins suggested that in light of the unique nature of our largest event straddling two fiscal years and our organization changes treasurers annually, that we bring in the services of an outside accounting firm as an extra set of eyes and to provide an extra level of reassurance. Linda thanked Donna on all her hard work engaging with our auditors. Motion was made by Ashlan to accept the FY2023-2024 Audit Report and SAS 114 Letter; seconded by Jennifer. **Motion passed.**

- **Discussion on gifts or gift cards for Board and Committee Chairs** – Linda led discussion on opinions; gift cards were preferred.
- **Update on status of Two-day Seminar for next year** - Linda said even though she will be retiring in December, she will continue to provide assistance with this endeavor which is currently slated for late April to early May 2026. Ashlan mentioned several sights which they are looking at with Breanna from CVI. Linda stated there is a meeting early next month to discuss further, including a budget for the event with an estimated turnout of 150 participants. She's hoping that there will be more information to share during next month's Annual Conference. Susan asked if there was going to be one subject to concentrate on during the two-day event and Linda stated that there will be diverse sessions with many outside firms wanting to lead sessions. She also mentioned that the Board may be able to meet for a Spring Board Meeting in person, if we have a quorum.

Committee Reports

- **Annual Conference** – In Dustin's absence, Susan read Dustin's written report which had also been emailed to everyone. Highlights included times for Saturday and Sunday set-up at the Classic Center, assembling registration bags, finalization for registration, attendance for first time attendees' reception as well as cocktail connections and the plated Sunday dinner. Approximate attendance number is 290-300, excluding vendors. Linda provided an update of 334 attendees as of today, including 94 first time attendees, and encouraged everyone to please attend the first time attendees reception Sunday afternoon at 4pm.
- **Career Development** – Tamara shared the committee currently has 4 active volunteers . An email was sent to 28 members who have expressed interest in the committee, with at least two members responding to volunteer for assisting with the two-day seminar. The next scheduled "Wednesday News You Can Use" is in November 2025 as we allow the jurisdictions to concentrate on their audits during the summer months.



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- **Communications** – Ahead of time, Melanie submitted request for any announcements/newsletter items to please be emailed to her by September 30th for inclusion in the next newsletter.
 - **Government Relations/Strategic Planning** – Carlos stated he provided a Legislative Report for the last Newsletter and will submit updates to Melanie for the next Newsletter to round out our coverage of the Legislative Session this year. He mentioned that HB 871, involving the addition of at least three investment options for local governments, will be discussed in next Legislative Session beginning January 2026. The firms PFM and Public Trust Advisors are active backers of this piece of legislation. Linda asked me for due diligence on this bill; I contacted ACCG and they are neutral on this subject. We feel it would be best to follow. We did ask Public Trust Advisors if they would like to submit an article for our next newsletter so that our members could decide if they are interested in the legislation or if they'd prefer a neutral position on it.
 - **Membership** – Marlena stated we've increased membership over 7% since our last meeting on May 19th to 1,124:
 - 986 regular members, 104 associative members, 13 educators, 11 retirees, and 10 student members.
 - **Scholarship/Awards** – Jonathan mentioned we have recipients for all scholarships except the Annual College and the GFOA Leadership scholarships. All recipients have been given contacts for their Scholarships. Jonathan has been updating the Scholarship slideshow for the annual conference, the conference insert, and the booth schedule. He encouraged others to sign up for times at the booth.
 - **Technical Resources** – Ben reported PCI compliance is still being worked on.

Officer and Director Discussion

- Linda asked for the slate of Officers and Board Committees for FY2025-2026 from the Nominating Committee. Susan asked all to please forward executed contracts to the Secretary. Donna expressed delightment with a clean report from Maulding & Jenkins. Others stated there was nothing further to report other than looking forward to seeing everyone in Athens next month at the 2025 Annual Conference.

ADJOURNMENT

Cindy made a motion to adjourn the meeting with Ryan seconding the motion. **Motion approved unanimously.**
Meeting was adjourned at 2:06 p.m.